

## **TIM SIMS ENCOURAGEMENT FUND AWARD, NOMINATION GUIDELINES AND EVALUATION**

The Tim Sims Encouragement Fund was established in 1995 in memory of Tim Sims, a well-known comedic performer, writer, director and supporter of up-and-coming comedic performers.

Since 2015, a \$2,500 award is given annually to a graduate of the Comedy Writing and Performance program at the Humber College, School of Creative and Performing Arts and, this year, a \$2,500 award will also be given to a candidate assessed by comedy peers through The Foundation for Canadian Comedy (CANCOM).

*(Sponsor logos: CANCOM, OAF, TSEF)*

### **Award Amount**

The anticipated award will be \$2,500, subject to review by the Ontario Arts Foundation (OAF) and in consultation with Lindsay Leese, the founder of the Tim Sims Encouragement Fund. The selection of the winner is at the sole discretion of the CANCOM Selection Committee, and the award will come directly from the OAF to the recipient.

### **Deadline for nomination and notification of results**

Nominations must be received by the CANCOM Selection Committee prior to 11:59pm, November 21<sup>st</sup>, 2021

It is the intent that funding decisions are made by the Selection Committee three to six weeks after the deadline for nominations has passed.

### **Eligibility Requirements**

To be eligible for the Tim Sims Encouragement Fund Award, candidates must:

- be in the early stages of their career;
- be actively pursuing a career in comedy, performing publicly upwards of seven times annually, for no longer than two years;
- perform their own original work;
- perform in the field of any of the following live comedic forms: stand-up comedy, sketch comedy, improvisation, theatre, musical comedy, clown and performance art;
- not be a previous recipient or nominee of the award;
- perform in Toronto, Ontario;
- be an Ontario resident;
- a Canadian citizen or Permanent resident of Canada; and

The Foundation for Canadian Comedy (CANCOM)

La Fondation pour l'Humour Canadien

Tim Sims Encouragement Fund Award - Nomination Guidelines, Selection Committee

- have been a resident in Canada for at least one year as of the date of the nomination.

### **Selection Process**

The CANCOM Selection Committee will select a nominee who they deem is an outstanding emerging comedic performer as shown through their unique ability and deep dedication to pursuing original work in comedy including, but not limited to, stand-up comedy, sketch troupes or individual performance, improvisation, musical performance, and performance artists.

There is three-stage selection process.

#### **1. Nomination Review**

Your nomination will be reviewed by the Selection Committee to ensure it includes the required information, meets the fundamental criteria of the Award and has included the proper attachments.

Should your nomination not satisfy the eligibility criteria and/or not include the required documentation, you will be notified no later than two days in advance of the nomination deadline, if possible.

#### **2. Peer Assessment**

Your nomination to CANCOM will be assessed by Peer Assessors, who are working Canadian comedy artists from various disciplines. They will evaluate each of the nominations based on the following criteria:

- Comedic ability
- Originality
- Risk taking
- Point of view
- Potential
- Material
- Productivity
- Growth

#### **3. Advancement to Board for Final Approval**

The final recommendation of the Peer Assessors for the award recipient will be forwarded to the CANCOM Board of Directors for approval. The Board will evaluate the recommendations with attention to ensuring the nominee satisfies CANCOM's Constitution, By-Laws, Objectives, and program goals.

### **Other Nomination and Evaluation Details:**

The Foundation for Canadian Comedy (CANCOM)  
La Fondation pour l'Humour Canadien  
Tim Sims Encouragement Fund Award - Nomination Guidelines, Selection Committee

The collective group including the CANCOM Peer Assessors and Board of Directors will constitute the "Selection Committee" for decisions related to the recipient of this award.

The Peer Assessors will all be comedy artists either employed by CANCOM, working as independent subcontractors for CANCOM, providing their input for an honorarium, or volunteering for CANCOM.

Peer Assessors are not eligible to apply, or be associated with a nomination or its outcome, in any CANCOM grant or award program for which they are evaluating applications or nominations.

**Required Information for each Nomination:**

**Contact Person:**

Provide the name of one contact person responsible for your nomination.

**Comedy Style (*check all that apply*):**

- Stand-up
- Sketch
- Improv
- Individual
- Troupe/Duo
- Theatre
- Musical
- Clown
- Other performance art

**Nominees must also:**

- provide a digital photo of themselves
- provide a short biography (100 words)
- upload samples of relevant performance(s) and writing, (if relevant)
- register to become a CANCOM Member. There is no fee for registering. (For duos or troupes, each performer must register)
- acknowledge reading and agreeing to the CANCOM Safety, Anti-Harassment, and Anti-Discrimination Policy
- identify that the copyright of their work IP originates with them as the creator and is owned, optioned, or controlled by the applicant(s), including all rights, title, interest and underlying rights for developing, producing and exploiting the project on the global market
- provide a short statement about why the award will support their artistic growth and professional advancement (200 words)

The recipient must acknowledge the Tim Sims Encouragement Fund Award in their resume and biography.